

CORCAN-MEADOWOOD RESIDENTS' ASSOCIATION

Minutes of Regular Meeting Held Wed. February 18th, 2015 at 1670 Meadowood Way, Qualicum Beach

Attendees: Elaine Peligren, Bob Donald, Ken Golemba, Gerry Anderson, Diane Anderson, Annie Donald, Tim Peligren

Regrets: Alf Jablonski, Kathy Miller

Meeting Called to Order: at 6:33 pm.

Approval of Agenda: Moved by Tim Peligren to approve the Agenda, Seconded by Ken Golemba, Carried.

Approval of Previous Minutes: Tim Peligren moved to approve previous minutes, Seconded by Bob Donald, Carried.

Treasurer's Report: Diane Anderson reported the following Bank balances:

Bank Balances as at Feb. 5, 2015: BMO – General A/C - \$2,122.02

CCU – General A/C \$2,722.85

Highway Project A/C \$28, 751.73 (No change)

Annie Donald moved to accept the Treasurer's Report as presented, Seconded by Tim Peligren, Carried.

Highway Access: The Big Fundraising Sale we are planning in April may have to be deferred to later in the season when more goods/items are gathered to make it a worthwhile endeavour.

An investigation into the various Engineering Firms for estimates to conduct a preliminary engineering study scope, is ongoing. Details should be available over the next weeks.

Park Progress & Community Center:

The roof has been completed on the Parent's Pavilion at the Park.

Update on the Community Center – Final approval for the transfer of the School Portables for our Community Hall was passed at the R.D.N. Board meeting on January 27th, 2015. Ads will appear in the local newspapers on Feb. 19th for RPF's (Requests for Proposals) pertaining to the relocation, upgrades, placement, etc. etc. of the School Portables which will become our new Meadowood Community Hall.

Special Events – Canada Day:

Kathy Miller has completed many of the preliminary arrangements for Canada Day festivities. The Vendor's tables sector will be advertised with local artisans to attract participation at our event. Both applications for the Canadian Heritage Grant, as well as the R.D.N. Recreation Grant, have been submitted.

A certification Fireworks Course will be conducted on April 24th in Port Moody. Elaine made a motion to reimburse \$150. Course costs for the 3 attendees, upon successful completion of the Display Fireworks Certification; Seconded by Bob Donald, Carried.

Neighbourhood Emergency Preparedness:

Phase I of the Neighbourhood Preparedness Plan is well underway with 23 volunteers assigned to their POD areas. Each team averages roughly 18 homes per POD for a total of 12 PODs within the Village. Phase II for the Corcan-Meadowood corridor should be ready to launch in May, 2015. Similar to a Block Watch program, these smaller groups will be better prepared to deal with various situations, emergencies and events. As well, they will have a closer awareness of changes within their PODs (folks moving in/out, etc.).

Safety-in Aid Grant application will be commenced to include many items we still require to build our emergency supplies.

Fundraising: Several Fundraising initiatives were suggested which all require further investigation. Primarily funds will be needed to generate income on a fairly regular basis to cover the operating costs of the new Community Hall, as well as obtain all the necessary furnishings and fixtures to set things up in the Hall. Various grant proposals can be initiated within many community program guidelines.

Media & Communications: Nothing to report at this time.

Charity & Gaming Licenses: Various gaming licences will be investigated to facilitate our fundraising initiatives.

New Business:

Community Hall Committee: A committee will need to be struck to set up all facets of operations for the new community hall. The Operational Guidelines will need to be drawn up for consistent and smooth functionality of all aspects of the Meadowood Community Hall. Liaison with Administrators of similar type Halls will be undertaken to learn and apply the varied details to effectively draw up clear-cut, organized directives. This will include Operating Costs, Revenue Generating Budget & Guidelines.

Furniture & Fixtures for Hall: A 'shopping list' has been drawn up as a guide to assist with researching best prices for all the needed items. Board members will check out 'deals' over the next few weeks to find the best avenue to secure items at favourable discounted prices.

Minister of Transportation reports that the yellow line on Meadowood Way is in the 2015 budget to be painted this year.

Next Meeting Date: Next meeting will be March 18th, 2015 at 6:30 p.m. at 1670 Meadowood Way

Adjournment of Regular Meeting: Elaine Peligren moved to adjourn the meeting at 8:40 p.m., Seconded by Bob Donald, Carried.