

Corcan-Meadowood Residents' Association

MINUTES of Regular Meeting Held Monday, December 2nd, 2013 @ 1670 Meadowood Way, Qualicum Beach, B.C.

Attendees: Elaine Peligren, Bob Donald, Ken Golemba, Dave Jones, Elaine Ivancic, David Carter, Rob Roberts, Annie Donald and Tim Peligren

Rerets: Diane Anderson, Gerry Anderson, Alf Jablonski

Meeting Called to Order at 6:05 p.m.

Approval of Agenda: Moved by Tim Peligren, Seconded by Elaine Ivancic, Carried

Approval of Previous Minutes: Moved by Ken Golemba, Seconded by Dave Jones, Carried

Treasurer's Report: No report available at this time – Treasurer away

Committee Reports:

Highway Access:

Dave Jones reported good progress with Ministry of Transportation on clarification of process for development of our project, as determined through communications with previous Minister. New incumbents are in agreement with the plans. Clarification in writing will be completed soon, allowing us to proceed with Phase 2 of our fundraising campaign for the Engineering Study.

Collection of the monies/donations already committed is critical to our plan. A door-to-door collection process will be started on Sunday, December 8th. Letters, e-mails and phone calls will be actioned over the next 2 weeks to follow up on any outstanding commitments.

Park Progress & Community Centre:

Tim Peligren reported that the R.D.N. Parks representatives met with him last week for inspection of the site. They have agreed with the grading assessments at the Park development site allowing us to proceed with the grading and levelling of the area in the very near future.

The next meeting with R.D.N. Parks & Recreation takes place on Wednesday, Dec. 6th when further plans and clarification of target dates can be determined. The ultimate objective is to hold the official grand opening of the Park at the Canada Day celebrations at Meadowood Park.

Special Events (Canada Day & Halloween):

Elaine Peligren advised we are starting work on the Canada Day event. Applications for grants, donations and fundraising activities are in the works. This year we plan to incorporate our new Park official opening with the Canada Day celebration. Accelerated plans for bigger, better and wow-factor activities will place this event at the top of everyone's list for "must attend".

Neighbourhood Emergency Preparedness:

Annie Donald reported the Final Draft of the Emergency Action Plan has been completed, with sincere thanks to Valerie Lipton for her dedication and hard work to develop and complete this process. This draft will be recirculated to the Executive for final approval. Plans are to have the first 3 critical pages laminated and

posted at the L.Q.R.V. Mailbox bulletin board and at the Meadowood Store for folks to have a quick review of emergency preparations and actions needed. The complete Action Plan will be posted on the C.M.R.A. and L.Q.R.V. websites for all area residents to have access to for review.

A Safety In Aid Grant list of required items was completed for submission with our grant application.

A letter has been drafted/approved to L.Q.R.V. Strata Council requesting their approval for our Committee to proceed within the gated community to action the creation of a comprehensive neighbourhood emergency preparedness program with “pods” created within several areas of the Village. With their approval, this program will commence early in the New Year.

Fundraising:

Elaine Ivancic, Chairperson for this committee, submits attached Exhibit “A”.

Media & Communications:

No media/communications to report at this time.

Old Business:

- a) Letter to Ministry of Transportation to be posted on the website. We have received favourable response and some issues were addressed right away. A follow-up letter to Jonathan Tilley will be initiated dealing with some of the other matters still requiring attention.
- b) Purchase of Safety In Aid Grant Items – Application for 2014 grant to be completed shortly, listing items identified as crucial emergency requirements.

New Business:

- a) Committee to set up our Charity License – Ken Golemba will investigate all potential requirements to develop a proper application for charity license designation for our association. Elaine Ivancic will work with Ken towards attaining this important goal.

Next Meeting Date: Wednesday, January 15th, 2014 at 6:00 p.m.

Adjournment of Regular Meeting:

Meeting adjourned at 7:05 p.m. Moved by Elaine Ivancic, Seconded by Tim Peligren, Carried.

Meeting was followed by a Halloween Event Review session with members of the Dashwood Volunteer Fire Dept.