

Corcan-Meadowood Residents' Association

Regular Meeting Held Wednesday, July 17th, 2013

at 1670 Meadowood Way, Qualicum Beach B.C.

Attendance: Elaine Peligren, Bob Donald, David Carter, Sylvia Jimmo, Gerry Anderson, Jessica Brown, Joie Borsboom, Ozzie Jimmo, Annie Donald, Valerie Lipton and Tim Peligren

Regrets: Diane Anderson, Alf Jablonski, David Jones, Elaine & Mario Ivancic

Meeting Called to Order at 6:40 p.m.

Approval of Agenda: Moved to Accept – Bob Donald, Seconded by Gerry Anderson, Carried.

Approval of Previous Minutes: Moved to Accept – David Carter, Seconded by Gerry Anderson, Carried.

Treasurers' Report: In the absence of Treasurer, Diane Anderson, this Report was presented by Gerry Anderson as follows:

Bank Balances as of July 17th, 2013 – Highway Access Project Account: \$10,150.23

General Account: \$ 8,678.51 * *Note – Many of the general account expense cheques for Canada Day have not all been cleared

Moved to accept Treasurers' Report – Gerry Anderson, Seconded by Bob Donald, Carried.

New Business:

a) **Annual General Meeting**

As previously agreed, Saturday, September 14th, 2013 has been designated as the official date to hold the Annual General Meeting for the Corcan-Meadowood Residents' Association. Discussion on costs to secure venue to hold this meeting resulted in selection of the Lion's Hall in Qualicum Bay as the more suitable location. This hall has been reserved for Sept. 14th for a very reasonable fee. Thus, it was moved by David Carter to accept the Lion's Hall as the A.G.M. venue, Seconded by Joie Borsboom, Carried. The hall is being booked from 8:00 a.m. (for set-up); Registration will begin at 9:00 a.m. with the formal meeting starting at 10:00 a.m. through to approximately 12:00 Noon. We can offer light snacks such as muffins/cookies, along with coffee, tea, water, etc. The "Silent Auction" fundraiser will run from 10:00 a.m. to 1:30 - 2:00 p.m. at the latest. This will permit lots of time for folks to place their bids, yet wrap things up within a reasonable time frame. Invitations will be extended to a number of important individuals to attend our meeting with an opportunity to speak to current issues and planned initiatives.

Promotional flyers/mail drop will be issued to advise all local residents about the A.G.M. and to include very important updated information about the Highway Access. It was suggested we place these promotional information items inside an envelope with a clear alert about "Important Notice Inside". Annie will check with Post Office to ascertain if there are any additional costs for this extra envelope step.

Old Business:

a) **Highway Access**

The large billboard sign is to be updated with the new amounts totalling over \$17,000. towards our goal. Ozzie Jimmo offered to amend/change the sign for both the dollar amount and the thermometer reading.

Gerry Anderson presented fresh ideas on various ways the Highway Access could be explained to residents in different significant cost saving ways. These suggestions will be developed and amalgamated into a cohesive, yet simple explanation, on the major benefits of this initiative.

These new concepts will be part of the promotional flyers to be distributed in conjunction with the AGM notice. Ongoing promotion to all residents in the area is being conducted personally by key members of the CMRA over the next several weeks.

Jessica suggested we should have more media coverage for our Community. Local newspapers and TV could be contacted to initiate better media coverage of our endeavours. Sylvia offered to contact Caroline Brown to gain information on best approach to Newspaper Media and work on a promotional package for our Community and Highway program. A side committee will be generated with Elaine Peligren, Sylvia & Caroline to investigate and put this promo package together.

b) Canada Day Celebration

Canada Day Event summary of revenue and expenses revealed we are at a slight deficit of just over \$400., with a few credits still trickling in.

Overall the event was successful with many great learnings gleaned for our first Canada Day celebration. Some recommendations included maintaining a similar format yet shortening up the length of the event with a suggested start time of 6:00 p.m. to 7:00 p.m. to the Fireworks. Several items were addressed that could improve the outcome of such events.

All Volunteers are requested to submit lists of all their suggestions and recommendations to Annie Donald by July 31st via e-mail. Annie will amalgamate these into a summary reference document for all future Canada Day events. This document will be presented for discussion at our next regular CMRA Meeting, scheduled for August 7th.

We will investigate the feasibility of application to R.D.N. for grants for our Canada Day event.

c) Meadowood Park Progress

We are awaiting response and information from Parks & Recreation regarding status on our Meadowood Community Park progress. We hope to have clarified time-line on this project by next regular meeting. We have been requested for all Volunteers the first weekend in October to begin development at Park.

d) Neighbourhood Emergency Preparedness Plans

Valerie Lipton presented updates on N.E.P.P. including a comprehensive Guide for Emergency Response & Recovery Financial Assistance. In order to take the program to “next steps” in the Preparedness aspect, an initial plan has been developed to make presentations both at the C.M.R.A. Annual General Meeting, as well as the L.Q.R.V. A.G.M. in November. R.D.N. Facilitator will be asked to attend these presentations to encourage residents to be prepared in case of an emergency or disaster. Valerie is investigating several different areas related to Emergency Planning, including the possibility of Siren Warning Systems, etc.

It was moved by Joie Borsboom and Seconded by Annie Donald, that Valerie Lipton be the Official Representative for N.E.P.P. for the area. Carried.

e) Recreation Grant

We have received the \$1,500. Grant for our Halloween Event.

f) Halloween

Planning Sessions need to be commenced soon to have sufficient preparation time in organizing the joint Halloween Event at Meadowood Community Park with Dashwood Fire Dept. and the C.M.R.A.

Annie to contact Dashwood Fire Dept. to set up initial Planning Meeting.

Next Meeting Date: August 7th, 2013 – 6:30 p.m. at 1670 Meadowood Way, Qualicum Beach

Adjournment: Bob Donald Moved to adjourn the meeting, Seconded by Joie Borsboom, Carried.