

Corcan Meadowood Residents' Association

Committee(s) Meeting – Wednesday, June 5th, 2013

Held at 6:30 p.m. at 1670 Meadowood Way, Qualicum Beach, B.C.

**Present: Elaine Peligren, Tim Peligren, Alf Jablonski, , Joie Borsboom, Elaine Ivancic, Diane Anderson
Valerie Lipton**

Regrets: Gerry Anderson, Jessica Brown, , Bob Donald, Rob Roberts, David Carter, Annie Donald

Special Guest: Elaine McCulloch

1. Meeting called to order at 6:40 p.m.
2. Approval of Agenda – Moved by Elaine Ivancic, seconded by Tim Peligren, Carried
3. Approval to accept Previous Minutes – Moved by Tim Peligren, Seconded by Alf Jablonski, Carried.
4. **Treasurers' Report:** Diane Anderson reported the following:
CMRA Account \$8039.69 Highway access account \$6650.09 Note: \$2,800 of the \$8,039.69 will be transferred to the Highway Access Account \$6,650.09 + \$2,800.00 = \$9,450.00. Another \$2,000 has been committed to the Highway Access Account, making the total \$11,450.00.
5. **Delegate – Elaine McCulloch** – Spoke about some of the confusion surrounding donations or volunteer labour such as grading. Phase 1 is covered by the grant money. Areas where volunteer help may be required are the sport court – a natural playground, parking pavilion, and shade structure and split railing fence. The grant is for \$85,000 for Phase 1 and it will be difficult to build for that price. Need to rely on the community or volunteers. The tender price will be for certain items at an amount of \$\$'s. If below \$85,000, volunteers will put in additional alternatives into the plan. Currently there will be ½ a sport court as there is not enough money for a full sport court. Paving of the kids play area makes sense as well. If money is saved due to volunteer help, we can use the additional money for more items in Phase 1 through the tendered company.
The Bid process will go through BC Bids. It may be possible to complete the rough grading prior to the bid process. Need to complete a shade shelter before 2015. The following items will not be in tender – shade structure; rough grading; split rail fencing; play structure assembly. Elaine McCulloch asked for volunteers to available the first weekend of October. Elaine McCulloch will send us a list of jobs that would be able to be done by the volunteers and this list will be posted on the website. Volunteers are asked to contact one of the CMRA Council Members to sign up.
6. **New Business:**
Elaine Peligren asked who will take over as President of the CMRA. It was discussed and decided that this decision will be made after the AGM in September. Post on website and at the Meadowood store. Joie indicated we need 3 more sandwich boards. She will contact EMCON to see if they have signs available. She also asked if we can have a bulletin board just for the CMRA at the store. Gerry will follow up with Stephanie.
7. **Old Business:**
 - a. June 15th, 2013, Highway interchange information meeting from 10am – 4pm.
-Keep it simple with the same duties as before. Start set up early between 8 and 9. Others to be there for 9 am. Joie will get pop; hamburgers and buns and cheese.
 - b. Canada Day Celebrations – July 1, 2013 from 4pm – 10 pm
Budget: \$3200 includes Insurance \$400; port a potties \$250; band \$350 (final amount to be determined) and \$2,000 for fireworks.
Fireworks: Tim will donate \$200 and Dave has donated \$460 for safe firing device. There is a budget of \$2000 for fireworks and hiring a firework supervisor. Tim and Dave to follow up.

Entertainment:

Jug Band to play from 4 – 5 pm and offer members free burger and pop

Kids to play from 5 – 6pm

Karaoke to play from 6 – 7pm

Pro entertainment to play from 7 – 10 pm

Food:

QF - will provide pre-cooked hamburgers at cost and buns – Joie is coordinating food and cupcake baking. She will coordinate a team to bake 300 cupcakes. She will see if cake mixes can be donated as well. She will contact Jessica Brown and one other re making chili for hotdogs as well as for selling bowls of chili .

Beer Garden (Elaine Peligren Responsible)

Elaine provided a breakdown of costs for the beer garden. To charge \$4.00 per beer and \$5 per cider, cooler and wine. Estimated profit will be \$900.00. Need a fridge and generator. Need volunteers with their Serve Right certificate to work in the beer garden. Any unopened and in original condition may be returned to the LQB for credit. It can't be kept and served at another event. We will have to pay 10% tax on the profit. Still need to know the cost for the bartender. Gerry to provide this information.

Children's events:

Perhaps Julie Ward, Paula, Vanessa and Jessica may plan and help. Put on the website requesting volunteers. Some suggestions included Candy Bags; face painting; 3 legged race; pillow case races; tug of war; water balloon toss etc. More ideas needed and safe supplies for face painting. Prizes could include stuffies for smaller children; candy etc.

Parking Attendants (someone responsible -----)

Some suggestions were to ask Mario; Frank; Paul; Ramona; James to assist.

Designated Drivers: (teams of two)

Suggestions were Jules and partner; Craig and partner; AJ and partner and others if required.

50/50 Draw: Elaine Ivancic contacted Victoria Gaming Branch. May be eligible for "D" license if we are requesting (as a new applicant) a 50/50 draw for a bench, picnic table, basketball hoop to provide for the community. Need to apply online and can take up to a week to approve. Costs \$10.00 to apply. We can gross up to \$5000 but prizes can only be a total of \$500 so if we earn a lot we can have multiple prizes to give out. We need to sell tickets and give the prize on July 1st and must spend our earnings within the year on the item we have indicated. Dave and Elaine will work on the tickets. The band will announce throughout the night that we are having a 50/50 draw and we will need people in the crowd to help sell.

Highway/Membership/Information:

Diane

Diane Anderson and Elaine Ivancic to be available .

First Aid Station:

Check if the fire hall can provide this service.- Alf Jablonski to check

- c. Meadowood Park Pavilion Fundraising Program and Business Plan
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- d. Neighborhood Preparedness Plans: Valerie Lipton provided us with an overview as she and Annie have been working on this project together. The major recovery tool kit will focus on earthquake, wind and fire. The RDN has a huge website (Community Emergency Website) which includes a Planning Toolkit. Funding is available. Go online and read. At <http://embc.gov.bc.ca/em/Community/community.htm/>. 2 copies of the plan have been requested. Each household needs to have their own plan in place as well. Stated funding is available for recovery not covered by insurance. With one access road Helicopter landing site will be the gravel pit next to the mail boxes if we need to evacuate individuals. Annie and Valerie to continue to spearhead our community emergency preparedness program and to put together ongoing plans to present back to the CMRA.

e. Official Logo and Business Cards:

Elaine Peligren will forward all feedback and e-mails to Alf Jablonski to finalize the CMRA business card and to create the cards.

f. Gaming event License – 50/50; raffles etc.

Discussed under Canada Day Planning.

g. Recreation Grant License

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Next Meeting Date: Saturday, June 22th, 2013 at 5pm. Bring an appie.

Adjournment: 10:10 pm Moved by Diane Anderson, Seconded by Alf Jablonski – Carried.