

Corcan-Meadowood Residents' Association

Minutes of Regular Meeting Held on Wednesday, May 1st, 2013

at 1670 Meadowood Way, Qualicum Beach, B.C.

Attendance: Elaine Peligren, Tim Peligren, Bob Donald, Frank Button, Bill Hoverman, Gerry Anderson, Alf Jablonski, Ozzie Jimmo, Elaine Ivancic, Annie Donald, David Carter, Sylvia Jimmo, James Brown, Jessica Brown

Regrets: Diane Anderson, Mario Ivancic, Steve & Valerie Lipton, Reg Noseworthy, Rob Roberts

Meeting called to order at 6:30 p.m.

Approval of Agenda – Moved by Alf Jablonski, Seconded by Ozzie Jimmo, Carried

Approval to accept Previous Minutes – Moved by Bob Donald, Seconded by Elaine Ivancic, Carried.

Treasurers' Report: In the absence of Diane Anderson (Treasurer), Elaine Peligren provided the following updates:

Fundraising Successes from April 6th Open House: Food Concession, Bottle Drive & Penny Drive - \$1,138.20

Bank balances:	Operating Account	\$5,961.32	
	Highway Access Account	\$9,450.04	Plus additional funds committed - \$2,000.

Moved to accept Treasurers' Report by Ozzie Jimmo, Seconded by Alf Jablonski, Carried

New Business:

- A. **Community Pavilion – Emergency Gathering Place & R.D.N. Support**
Gerry Anderson reported new information received from a meeting with R.D.N. that our community should have an emergency meeting &/or gathering place which logistically could be located near the Meadowood Fire Hall area. Ideally the Meadowood Community Park would be a key central location where we would need a Community Hall properly equipped for emergencies. Once we have our formal Business Plan completed, we can proceed with applications for further grants or funding opportunities which may be available for our Community Pavilion project. A meeting is to be arranged with R.D.N. personnel in May to ascertain further details and requirements.
- B. **Emergency Regional District Protocol:**
Investigations into Emergency Preparedness and Evacuation procedures for our area revealed the following protocol which would be followed in the event of a serious emergency. When an Emergency is identified, the R.D.N. (Government) would invoke the Emergency Measures Act and be responsible to inform all the stakeholders (Responders). Actions would vary, depending on the situation. Perhaps an emergency could entail having to “stay in place” for an extended period of several days or much longer, until roads could be cleared/repared. Alternatively, an immediate evacuation may be necessary due to wildfire. R.C.M.P. are tasked with evacuation notification (door-to-door, etc.). A local Community Centre could be an Evacuation Centre, free of immediate dangers – hence the need for a Meadowood Community Park Pavilion. Meadowood Fire Hall is not equipped or designated as a Refuge Centre. This information ties in with our efforts to establish a Neighbourhood Emergency Preparedness Program.
- C. **Open House & Emergency Preparedness Plans – JUNE 15th, 2013**
Mid June has been identified as an ideal time to hold another Open House to promote the Highway Access project. This could be coordinated with an opportunity to provide an additional information session on how our community can best prepare for potential emergencies within individual neighbourhoods. Motion made by Elaine Ivancic, Seconded by Ozzie Jimmo to do a postal mail out brochure advertising both events for June 15th Carried.
- D. **Thank You cards have been delivered to the generous contributors and supporters of our April 6th Open House on the Highway Access Interchange.**
- E. **Official Logo & Business Cards:**

As business dealings for our Residents' Association are escalating, it is deemed appropriate to have proper letterhead and business cards for our Directors. Moved by Bob Donald that we proceed with utilizing present design for letterhead and have generic business cards printed, Seconded by Tim Peligren, Carried.

Old Business:

- A. (1) Interchange Information Meeting held April 6th, 2013
Great response, dialogue and interaction took place with residents on Highway Access proposals. The Food Concession, Bottle Drive & Penny Drive were a tremendous success, as outlined in the Treasurers' report. A further Open House planned in June should generate even greater action on this front.
(2) Letter to new Provincial Minister of Transportation
Moved by Gerry Anderson, Seconded by Tim Peligren, that a letter be sent after May 14th, 2013 to the new Minister of Transportation about progress on our Fundraising Program for Highway Access project, to request any and all available financial assistance towards our initiative. – Carried.
- B. POSAC Meeting – May 6th, 2013
A Community Parks and Trails Strategy Open House for Electoral Area F will be held on Monday, May 6th at Errington Memorial Hall, 1390 Errington Road. Details of this Open House attached as Exhibit A. Also, an Online Survey will be available on the RDN website at www.rdn.bc.ca/parks from May 6 until May 19th.
- C. Meadowood Community Park Progress
Further details on progress were not available at time of meeting. Request to be submitted for permission to proceed with grading and levelling of area in preparation for Canada Day activities.
- D. Meadowood Park Pavilion Fundraising Program and Business Plans:
A special meeting has been scheduled for May 23rd for both Canada Day Committee and Business Plan Development Committee, to address the progress plans for the Park Pavilion and upcoming events.
- E. Canada Day Celebration Update:
Decision on Grant Application for Canada Day funds should be received in late May. A special Canada Day Committee meeting scheduled May 23rd will enable progress on Meadowood Park Canada Day Event.
- F. Emergency Preparedness Seminar held April 20th, 2013:
R.D.N. Presenter, Fiona MacInnes, provided great information and ideas on establishing a Neighbourhood Emergency Preparedness Plan for our Community. A follow-up community effort and promotion will be initiated at our June 15th Open House. Participation by all area residents in coordinating their own individual neighbourhood pod plans is key to a successful strategy.
- G. Gaming Event Licence – Tabled to next meeting
- H. Recreation Grant Application – application submitted & awaiting response.

Reports:

- A. Correspondence:
Arrowsmith Events – copies of upcoming events outlined on attached Exhibit B
Letter of Invitation to Community Parks & Trails Open House – refer to attached Exhibit A

Next Meeting Date: Wednesday, June 5th, 2013

Adjournment: Moved by Tim Peligren, Seconded by Alf Jablonski – Carried.