

Corcan-Meadowood Residents' Association

MINUTES of Regular Meeting Held on Wednesday, April 3rd, 2013

at 1670 Meadowood Way, Qualicum Beach, B.C.

Attendance: Diane Anderson, Gerry Anderson, Joie Borsboom, Frank Button, David Carter, Vivien Carter, Annie Donald, Bob Donald, Elaine Ivancic, Ozzie Jimmo, Elaine Peligren, Tim Peligren

Regrets: Rob Roberts

Meeting called to order at 6:35 p.m.

Presentation by Enid Mary Sangston-Kelly of the B.C. Conservative Party, followed by brief Q&A session.

Meeting Resumed with Motion by Elaine Peligren, Seconded by Joie Borsboom, to Approve Agenda with addition of 2 items under New Business: (B) - Vacancy on CMRA Executive; and (C) – School Buses Carried.

Approval of Previous Minutes – Motion to accept by Tim Peligren, seconded by Ozzie Jimmo – Carried.

Treasurer's Report: Diane Anderson reported Bank balances as of March 5th, 2013 as follows:

General Account: \$5,060.70 Highway Access Project: \$2,950.01

In addition, there are some pending deposits for Highway Project and Website advertising

New Business:

- A. **Bookkeeping – Due to more complex financial involvement of our Association, it is deemed necessary to have professional bookkeeping services to prepare all documentation and monthly reporting. Motion made by Elaine Peligren to accept Shelby Webb as a volunteer to set up and maintain computerized bookkeeping services for the Corcan Meadowood Residents' Assn., Seconded by Diane Anderson – Carried. The position of Treasurer remains separate from the bookkeeping system.**
- B. **Vacancy on C.M.R.A. Executive – Regrettably David Jones has resigned from his position on the Executive creating a vacancy. An important function that David had performed over the years was taking care of the CMRA website. In the event an interested local resident may be available to take on this task, a request detailing these duties will be posted on the website for a potential volunteer. Replacement for David will be sought and tabled to next regular meeting.**
- C. **School Buses – Motion made by Elaine Peligren, seconded by Bob Donald, to authorize Gerry Anderson to attend School Bus Administration for purposes of getting school bus situation advanced/resolved to ensure all school buses stop in Little Qualicum River Village and Meadowood Store and be scheduled to commence in September, 2013 Carried.**

Old Business:

- A. **Interchange Information Open House – April 6th, 2013**
Plans finalized for the Open House Highway Interchange session coming up this Saturday, with volunteers taking on various organizational tasks.
- B. **Moneris Visa/Mastercard Set-up: Annie Donald reported the system has been initialized and is all ready for use in all our fundraising projects.**
- C. **POSAC Meeting – May 6th, 2013: Alf Jablonski will speak to Board to ensure our placement is sustained for consideration in future Phases of Meadowood Park development. Alf will request R.D.N.**

Planner to come out to Park to assess elevation issues in order to proceed with grade levelling at the Park.

- D. Meadowood Community Park Progress – nothing to report**
- E. Meadowood Park Pavilion Fundraising Program & Business Plan: Tabled to next meeting**
- F. Canada Day Celebration Update: Received large shipment of Canada Day tokens/flags, etc. for the event. Further planning tabled to next meeting**
- G. Emergency Preparedness Seminar – April 20th, 2013: Posters and information to be distributed around community to encourage residents to participate in this important information session. Primary focus will be on an Emergency Evacuation Plan.**
- H. Gaming Event Licence – tabled to next meeting when further information will be available.**
- I. Recreation Grant Application – Grant request application submitted & we await response/approval. We have received Safety Grant-in-Aid approval with anticipated receipt of funds in late summer.**

Reports: No further reports

Correspondence:

Invoice received for plywood for large advertising sign.

Next Meeting scheduled for Wednesday, May 1st, 2013 at 6:30 p.m.

**Adjournement: Diane Anderson moved to adjourn meeting at 8:40 p.m., seconded by Alf Jablonski
– Carried.**