

CORCAN-MEADOWOOD RESIDENTS' ASSOCIATION

MINUTES OF REGULAR MEETING – MARCH 7TH, 2013

Held at 1670 Meadowood Way, Qualicum Beach, B.C.

Meeting Called to Order at 6:35 p.m.

Attendees: Elaine Peligren, Rob Roberts, Elaine Ivancic, Alf Jablonski, Gerry Anderson, Frank Button, Sylvia Jimmo, Diane Anderson, Annie Donald, Tim Peligren, Mario Ivancic, Joie Borsboom, Ozzie Jimmo, David Carter, Vivien Carter, Bob Donald

Regrets: Dave Jones

Approval of Agenda: Moved by Gerry Anderson, Seconded by Alf Jablonski, Carried.

Approval of Previous Minutes: Moved by Tim Peligren, Seconded by Ozzie Jimmo, Carried.

Treasurers Report – Diane Anderson

Operating Account Balance: \$5,710.66 Highway Project Account Balance: \$3,150.00

A new account was opened at the Bank to specifically handle all the monies related to the Highway Access Project.

Treasurers' Report accepted: Moved by Tim Peligren, Seconded by Alf Jablonski, Carried.

New Business:

Moneris Visa/MasterCard Merchant Account:

Research was completed and presented by Annie Donald regarding feasibility of opening a Merchant Account to accept Visa & MasterCard payments, thus giving residents more options to provide funds/payments for a variety of initiatives. This account availability could be used for collection of Highway Project funds, Silent Auction payments, donations towards Park projects, Event purchases (food/beverages, etc.). As a “not-for-profit” organization, our costs and percentage fees are reasonable and worth the investment and operating expenses.

Moved by Gerry Anderson - to proceed with opening a Merchant Account, Seconded by Tim Peligren, Carried.

Old Business:

a) **Interchange Information Meeting – April 6th, 2013:**

An Open House & Information Session will take place at the Meadowood Store on Saturday, April 6th from 9:00 a.m. to 5:00 p.m. to provide detailed information regarding the Corcan/Highway 19 Access Project. We are collecting \$100 donations for Engineering portion of this project. BBQ, Food & beverages, and activities for youngsters planned. Also, there will be a big Penny Drive and a Bottle/Refundable Drive. Information will be available on other projects for the Community as well.

Flyers will be distributed a few days beforehand, reminding residents of the big Information session.

b) **POSAC Meeting on March 6th, 2013:**

Two Directors from C.M.R.A. presented request to POSAC group for Area 'F' for a continuation of proposed Meadowood Park Plans for future Phases.

c) **Meadowood Community Park Progress:**

Phase 1 engineered construction drawings are in process for completion late April. Tenders will be posted in early May. When contractors have been selected for the project, work is scheduled to commence late August or early Sept. 2013, for completion within a few weeks following.

d) **Parks Open House, Trails Discussions & Questionnaire:**

A few C.M.R.A. members attended an R.D.N. Parks & Trails development Open House Informational session for Area `F` held in Coombs on March 6th, 2013. Most important is a questionnaire that is posted on the RDN website, as well as on the CMRA website. *All residents are requested to provide their valued input* in support of our area, with particular attention to Trails development in the Corcan-Meadowood area. The link to this questionnaire: <http://www.rdn.bc.ca/cms.asp?wpID=2980> Questionnaire *only* available until March 20th.

e) **Meadowood Park Pavilion Fundraising Program & Business Plan:**

The fundraising program for this project has been temporarily put on hold, or tabled, until we have more definitive plans. As this sector of the Park development is a major undertaking and expense, we are tasked with development of a Business Plan for this initiative. A committee has been formed within our organization to research and develop a viable module to present to R.D.N. which will detail potential construction costs and ongoing annual maintenance obligations relative to a Community Pavilion within the Park.

f) **Canada Day Celebration Update:**

Plans for a Canada Day Event have been tabled until April when more information will be available.

g) **Emergency Preparedness Plan:**

The C.M.R.A. is working with the R.D.N. and Dashwood Fire Dept. to develop Emergency Plans, with particular emphasis on developing an Evacuation process. To this end, a Training Session open to ALL residents is tentatively scheduled for Saturday, April 20th, 2013 at 10:00 a.m. to be held at the Meadowood Fire Hall on Galvin Way. More information will be available and posted soon.

h) **Gaming Event Licence:**

Elaine Ivancic has worked diligently on the application process. It is just a matter of identifying all the potential avenues for fund usage, and finalizing a Park Business Development Module to form the basis of our presentation and intentions.

i) **Recreation Grant Application:**

Elaine Peligren is working towards completion of this proposal in the near future.

j) **Open House Sign & Location:**

A large sign has been created to advertise our Open House Information Meeting on April 6th. Our Association volunteer members have offered to pick up, back the sign with plywood and put it up in a highly visible spot.

Billing for this sign was presented for payment authorization – Moved by Elaine Ivancic, Seconded by Annie Donald, Carried.

Correspondence:

a) **Lighthouse Community Centre Society:**

An invoice was received from the Lighthouse Community Centre to cover our costs of advertising on their website, for a reasonable & nominal amount. Moved that we remit – Ozzie Jimmo, Seconded by Diane Anderson, Carried.

b) **B.C. Conservative Party:**

A request was received from this party to attend one of our meetings. A motion was made by Mario Ivancic to allow any political party willing to address issues in our Corcan-Meadowood corridor area to have a 10 minute speaking opportunity followed by a 5 minute Q&A session. Seconded by Joie Borsboom, Carried.

Next Meeting Date: Wednesday, April 3rd, 2013 at 6:30 p.m.

Adjournment: Tim Peligren moved to Adjourn at 9:25 p.m., Seconded by Diane Anderson, Carried.