

CMRA Meeting Minutes July 18 2012

Meeting commenced at 7:04 p.m. with attendees Alf, Dave, Elaine, Tim, Bob & Annie

Agenda approved Alf moved Dave seconded
Previous minutes approved. Tim Moved Alf seconded

Treasurer's Report – \$6,777.00.

Elaine received receipt for deposit from Lighthouse Community Hall for the AGM in Oct.

Thank You note needs to be sent to Wendy Haines for the large refundable's contribution. *ACTION Dave*

New Business:

Ministry of Transportation – waiting for confirmation/answer from M.O.T. – *Elaine to follow up*

Suggested that CMRA Membership App's & renewal forms be left at Meadowood Store & Home-Tec office in LQRV for folks to sign up or renew.

Once forms in place, something should be posted on CMRA website to inform residents of options.

Signage will be created for the following, & posted at the Store:

Bottle Returns are being accepted at
Qualicum Beach Return-It Depot for
Donation Credit to CMRA

NOTE: Advise Clerk at Return-It Depot
Funds are to be credited to CMRA account
PRIOR to commencing count.

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ACTION: Tim

CMRA – AGM slated for Sunday October 21st at Lighthouse Community Hall

Tentative Package/Agenda to include:

Pancake Breakfast

R.D.N. Parks presentation

Silent Auction

Possible M.O.T. presentation (updates)

Suggested Halloween Booth be set up to solicit “volunteers” for the Halloween event

Announcement signage for CMRA AGM will be created & posted at both the Store & Home-Tec offices *ACTION: Tim*

For any & all donations for the Silent Auction, please contact Candice Pady at 250-752-7454

R.D.N. Parks Workshops – *Alf to follow up* with Elaine at RDN Parks to determine potential timing of 3rd workshop

Safety Equipment Grant funds, approved earlier in the year, will be issued in August. At that time, documented purchases may proceed for all approved items.

Halloween Event Plans:

Recreation Grant was approved for \$1,500.

Preparations for event need to be mapped out early, to prepare grounds & park for all portions of the plan. Plan needs to be re-mapped to accommodate Fireworks on opposite side of venue, clearing area for Scary Walk, & designating areas for all the

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different areas needed (i.e. BBQ/Food area, pumpkin displays, bonfire, portable toilets, spectator section, etc.)

Registration table needed to give all attendees opportunity to renew membership and pick up their "Map" and "Program" for the evening's event.

Roughly 40 + volunteers needed to cover all tasks & duties of the Event:

- Parking
- Traffic Control
- BBQ/Food/Drink's Concession
- Scary Walk
- Security for Fireworks "hot zone"
- Fireworks
- Bonfire security
- Registration Table with Donation's jar/box
- Pumpkin Carving Display
- Lighting
- Set-up & take-down
- Etc. etc.

Certain preparations can be done in the near future

Annie to order/reserve the Portable toilets and contact John at Quality Foods for BBQ food/drink items

Elaine to arrange the Event Insurance

Other Business:

The School Board has been contacted regarding future plans for the designated property for potential school use. *Dave to follow up*

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Suggestions for website, advertising opportunities for local business services.

A donated fee of \$120. per annum was thought to be a reasonable amount for advertising business &/or services on the CMRA website.

Dave to action development of this idea.

Next meeting slated for August – date T.B.A.